

NOVA

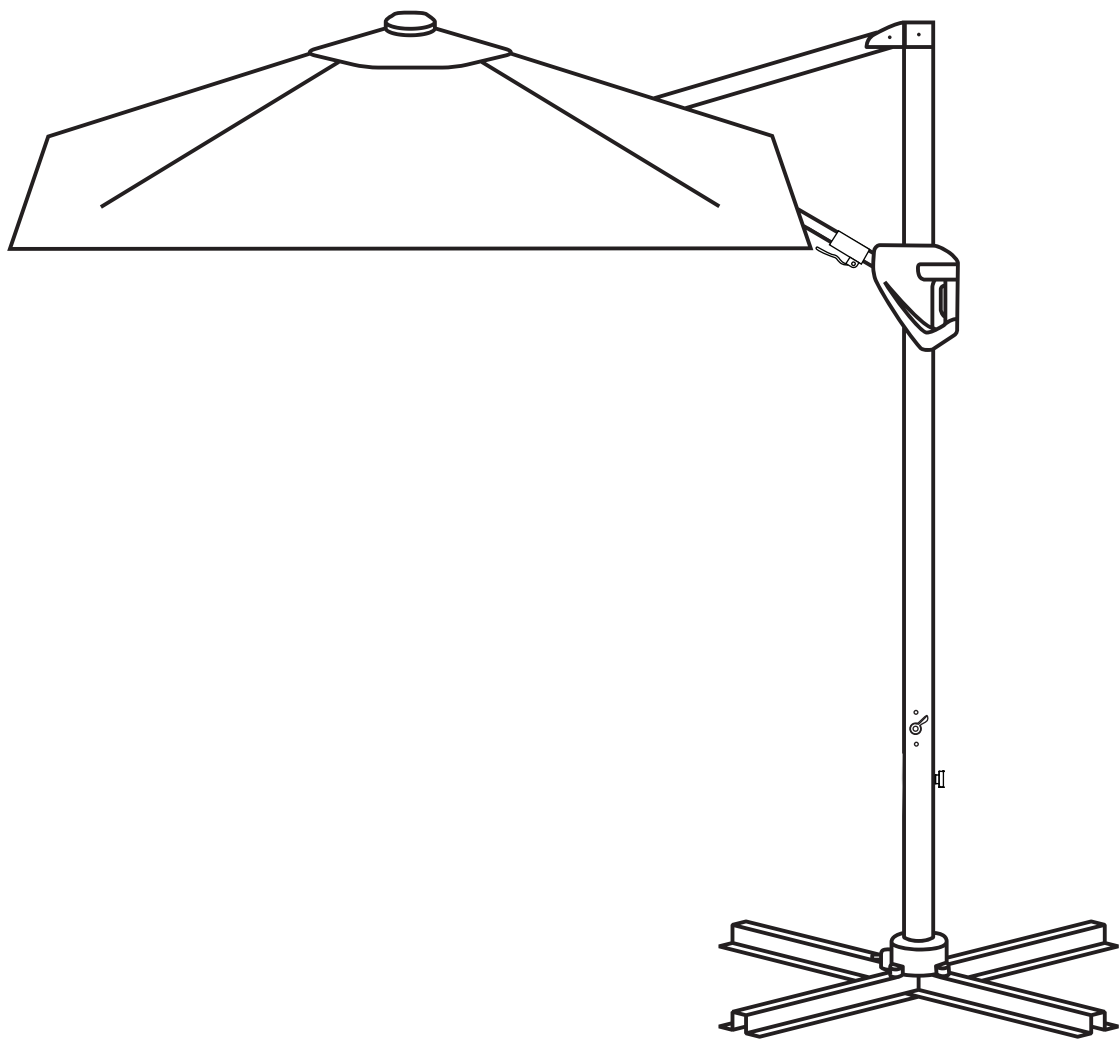
OUTDOOR LIVING

GALAXY PARASOL

3M SQUARE / 3.5M ROUND

SKU: NOV-20-020 / NOV-20-021 / NOV-20-026 / NOV-20-027
NOV-20-022 / NOV-20-023 / NOV-20-028 / NOV-20-029

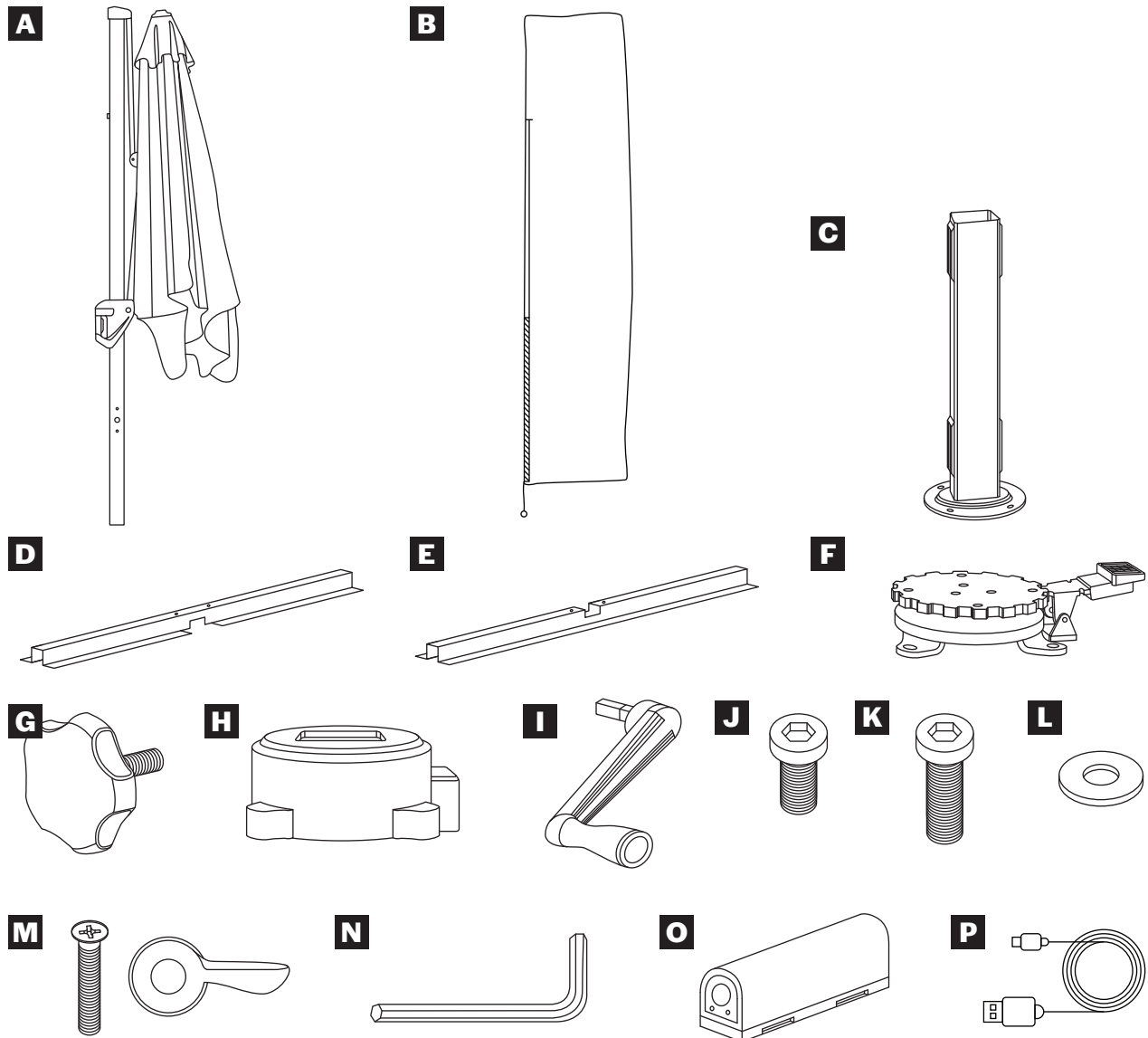
2021 V1.0



IMPORTANT NOTICE

THIS BOOKLET CONTAINS USEFUL INFORMATION
ABOUT WARRANTY & CARE INSTRUCTIONS.
PLEASE KEEP FOR FUTURE REFERENCE.

PARTS LIST



Part	Qty	Part Name
A	1	Parasol
B	1	Parasol Cover
C	1	Base Pole
D	1	Top Cross Section
E	1	Bottom Cross Section
F	1	Base Plate
G	1	Thumb Screw
H	1	Base Cap

Part	Qty	Part Name
I	1	Crank Handle
J	4	M8x14mm Bolt
K	4	M8x20mm Bolt
L	8	Ø8 Washer
M	1	Lever & Screw
N	1	Allen Key
O	2	LED Battery Pack
P	1	USB Cable

SAFETY ADVICE

BEFORE YOU START:

- Ensure that you read this manual before starting to assemble your item(s).
- Check that you have all parts from the parts list. Do not throw away any packaging until you are confident that you have all parts.
- Keep all plastic bags and fittings away from small children to avoid danger of suffocation and/or choking.
- Do not modify, use other tools or substitute parts to build your item(s), this can and will void your warranty.
- This product may only be used for its intended purpose as outdoor sun-shade within a residential environment. Failure to do so can and will void your warranty.
- Nova Outdoor Living holds no responsibility for any damages caused due to normal wear and tear, incorrect assembly, mis-use and/or negligence.
- We reserve the right to make changes for product improvements.
- This parasol requires additional base weights; we recommend a minimum of 80kg or heavier.

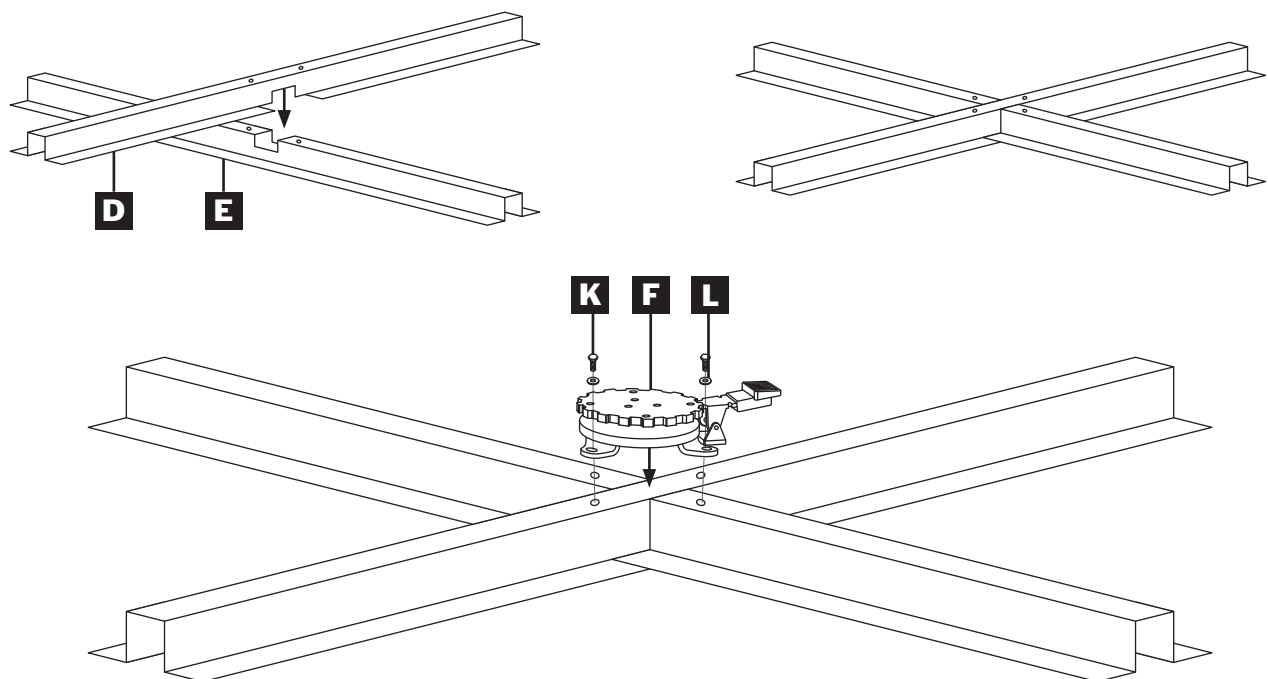
Do not over-tighten the crank, this will cause excessive stress on the crank cord which could lead to fraying or snapping.

Do not leave the parasol up when not in use or during windy and wet conditions.

ASSEMBLY

STEP 1

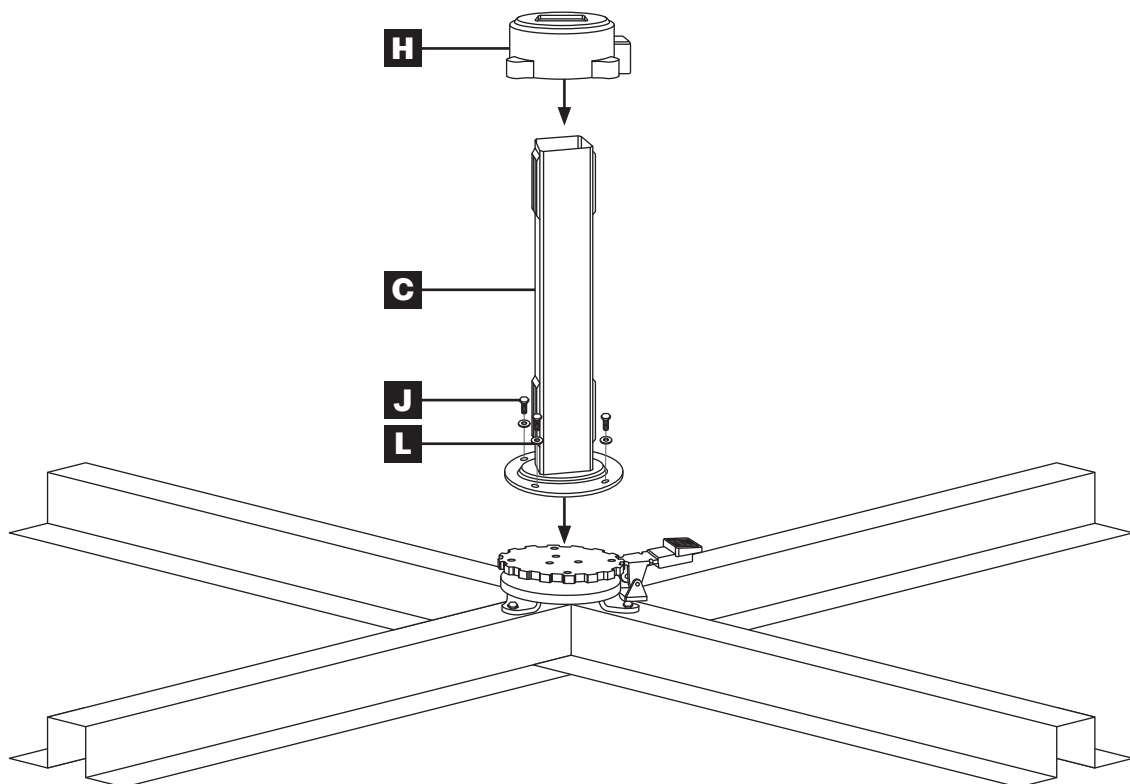
Remove all parts from the packaging; place the top half (A) safely to one side. Take both cross sections and place the top cross section (D) over the bottom cross section (E). Place the base plate (F) on top of the cross section making sure that the holes line up. Take 4x M8x20mm bolts (K) and 4x washers (L) and loosely screw them in to the holes finger-tight. Once all 4 screws are in loosely, you can use the allen key (N) to tighten them all.



ASSEMBLY

STEP 2

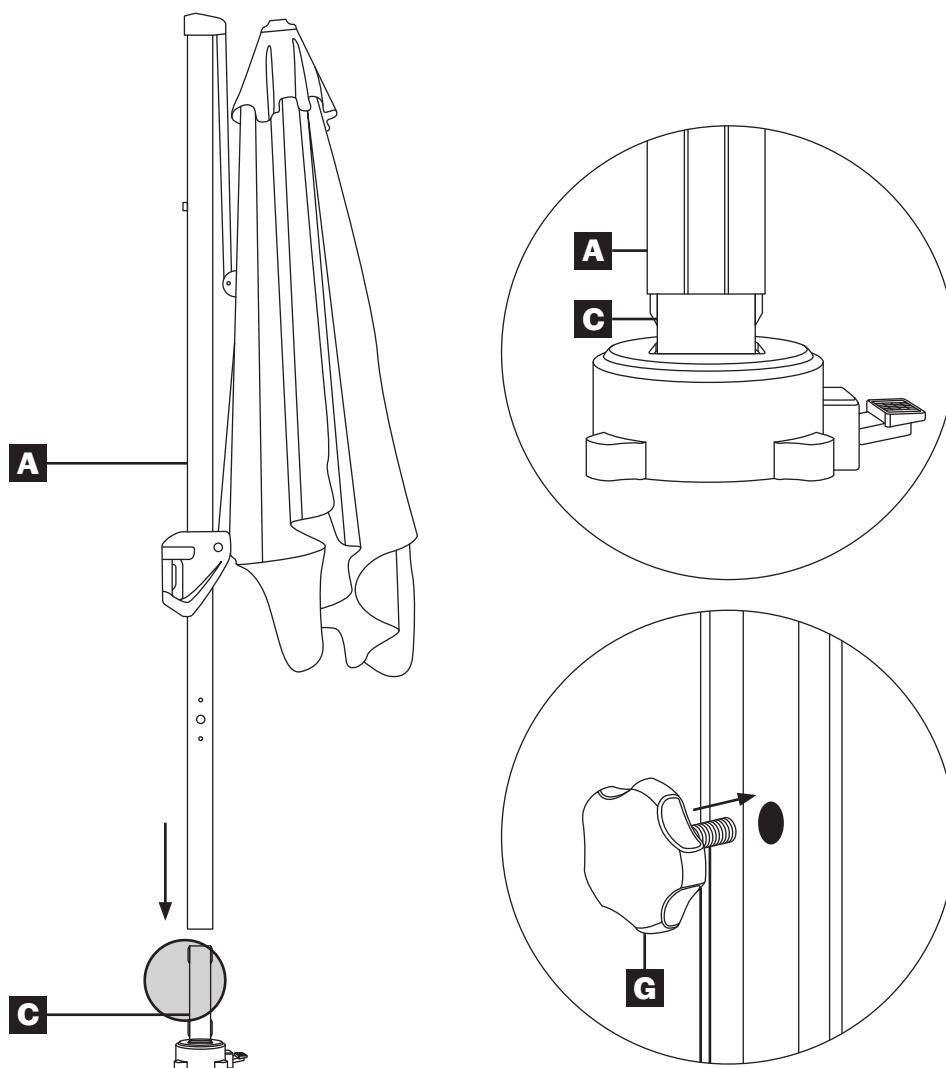
Place the base pole (C) over the base plate (F) to line up the holes. Take 4x M8x14mm bolts (J) and 4x washers (L) and loosely screw them into the holes finger tight. Once all 4 screws are in loosely, you can tighten them all with the allen key (N). Once the base pole is secure in place, place the base cap (H) over the top of the base pole.



ASSEMBLY

STEP 3

Place the parasol (A) over the base pole (C) carefully, trying to not drop onto the base cap. Then tighten with the thumb screw (G). Do not drop the parasol onto the plastic base cap. Please note there is a slight lean back on the parasol base pole (C).



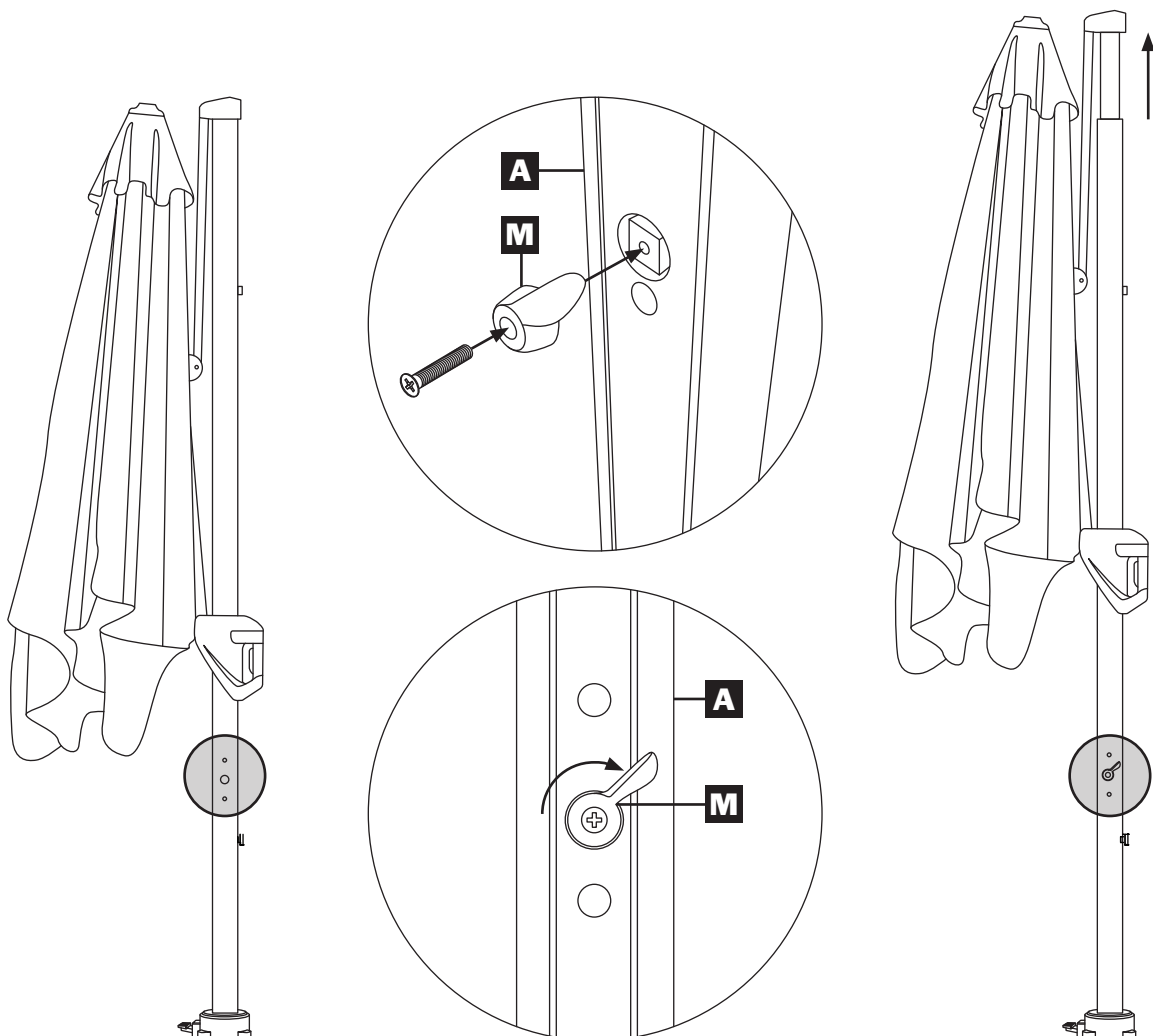
ASSEMBLY

STEP 4

Attach the lever (M) to the parasol (A) with the screw provided. Make sure the lever handle is facing towards the right hand side of the parasol pole. Once attached, press the lever (M) down to lift the top of the parasol (make sure the crank handle (I) has been removed when using the gas lift system).

TOP TIP

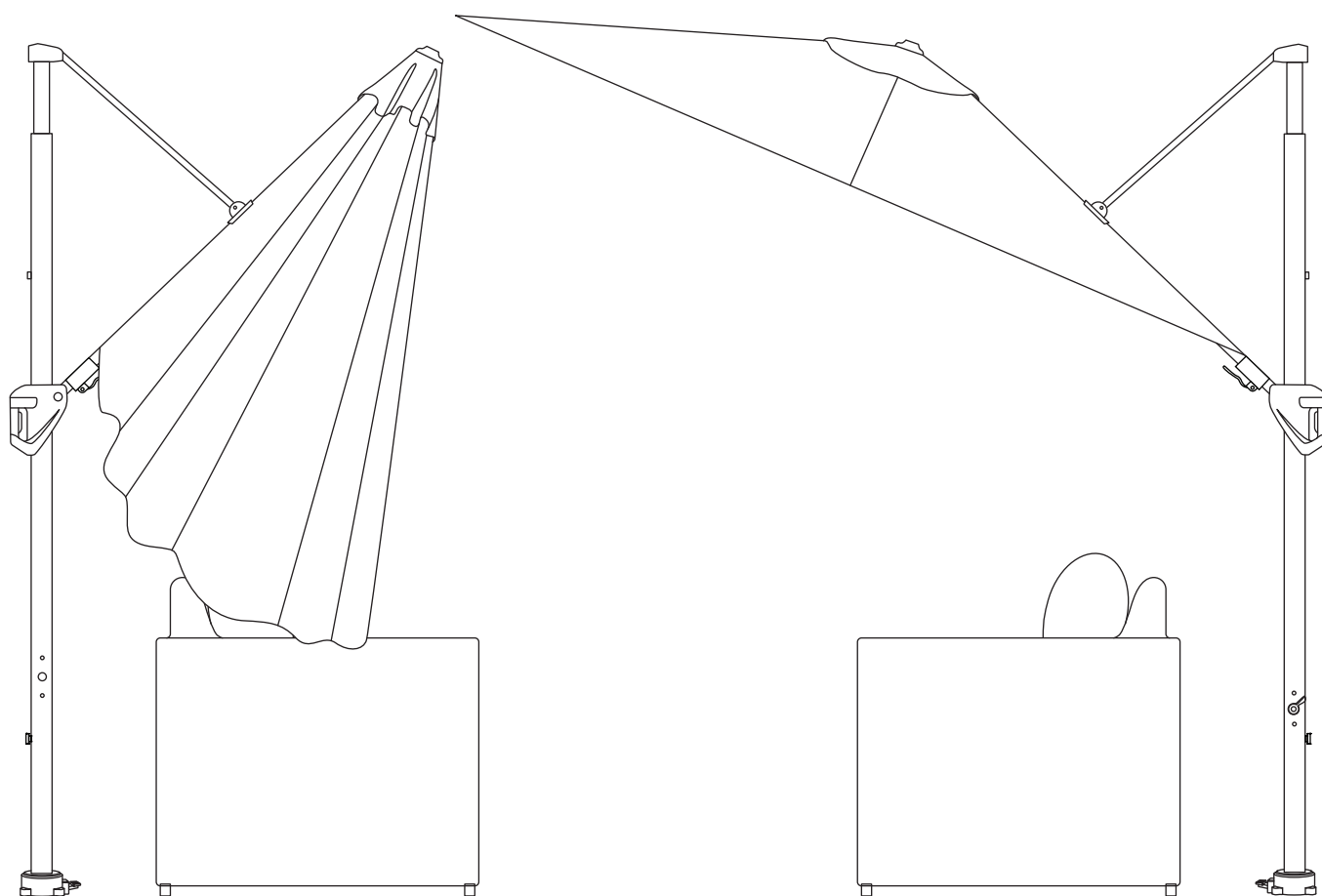
Use the gas lift system to lift the parasol above and over any furniture that may be in the way.



ASSEMBLY

STEP 5

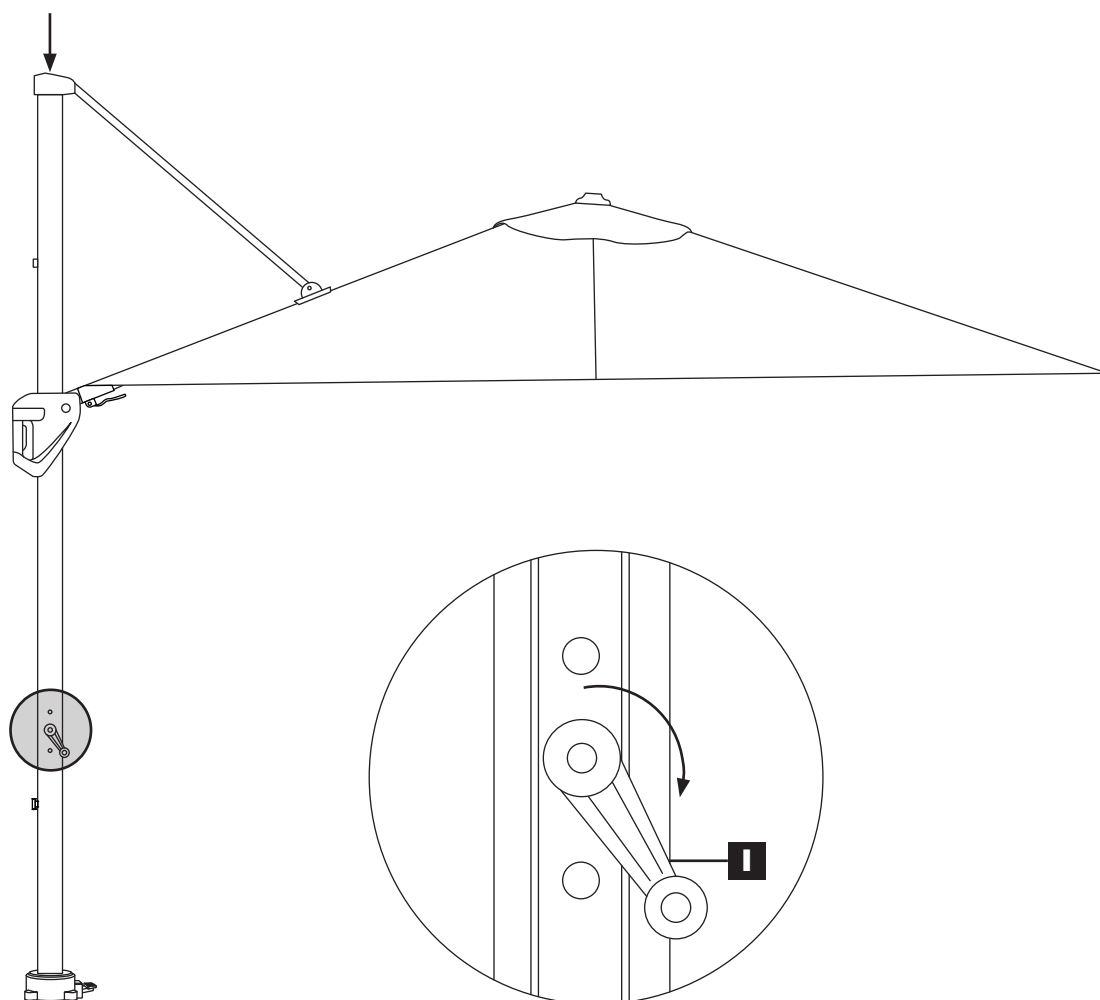
Only use the gas lift system to raise the parasol above and over any furniture that may be in the way. Lower the parasol pole as soon as you have cleared all furniture.



ASSEMBLY

STEP 6

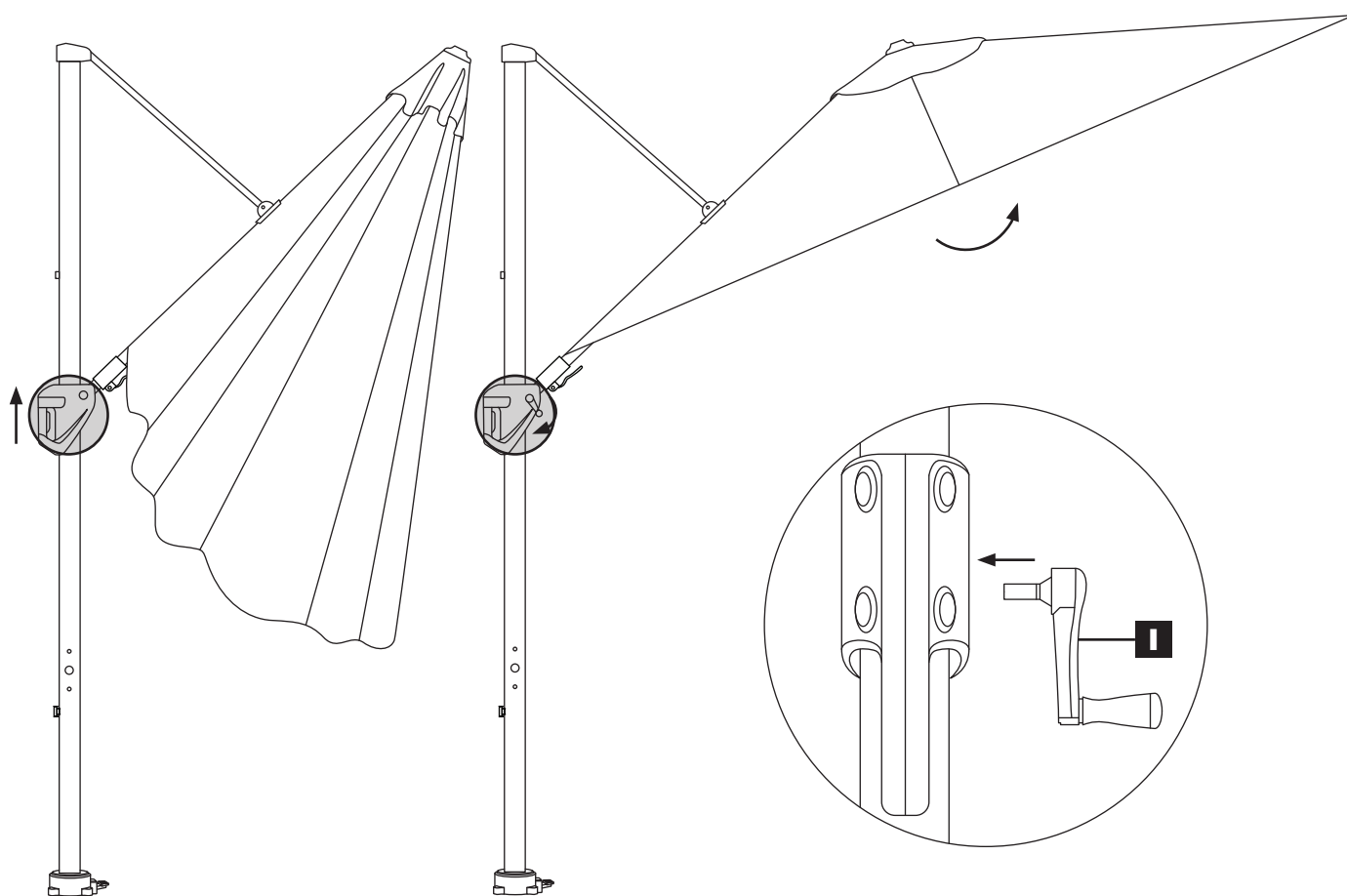
To lower the parasol pole, simply remove the crank handle (I) from main handle and attach to bottom half of parasol pole (opposite side the lever (M)). Then simply turn to bring the parasol pole to its original position.



ASSEMBLY

STEP 7

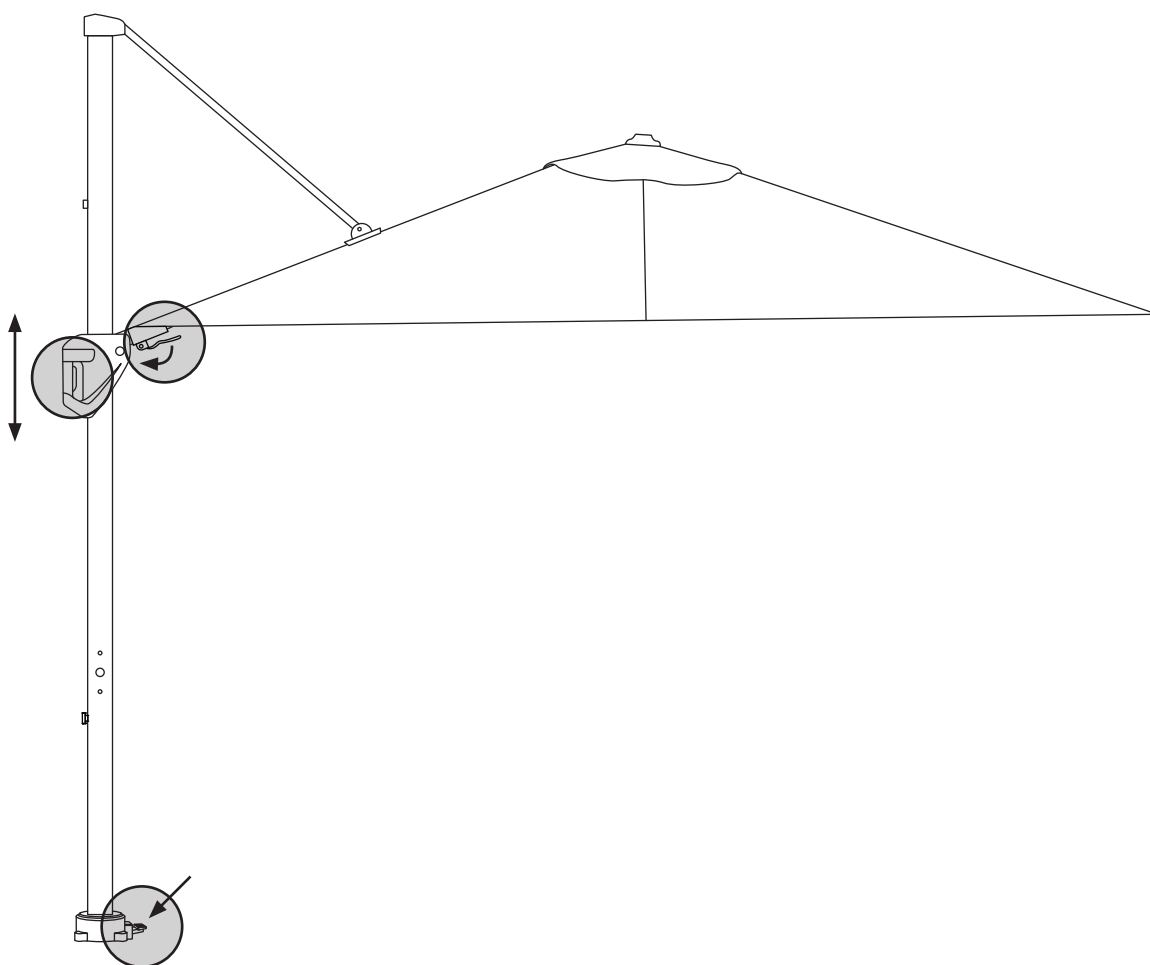
Squeeze the handle to raise and lower the parasol up and down the pole. To open and close the parasol, simply attach the crank handle (I) to the main handle and turn.



ASSEMBLY

STEP 8

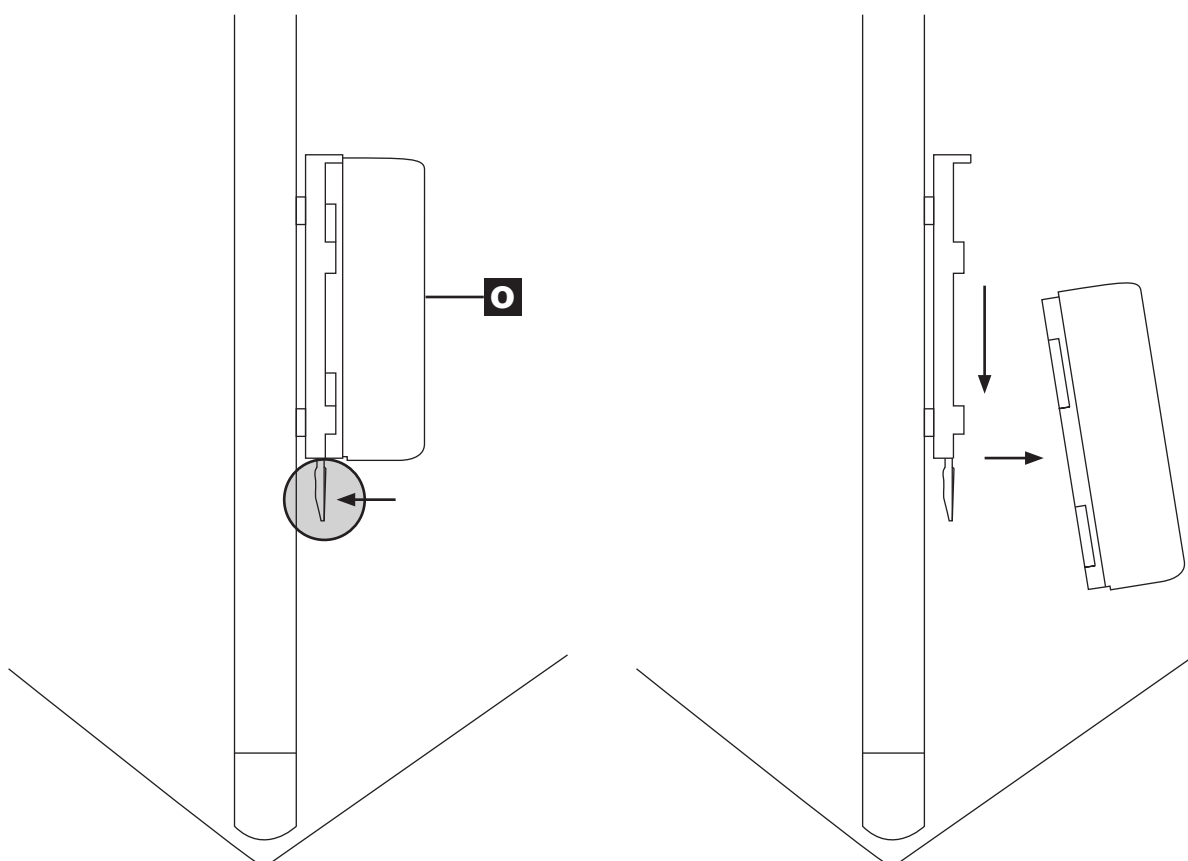
To rotate the parasol 360°, simply press on the foot pedal and carefully turn the parasol to the required position. Raise and lower the parasol angle by moving the main handle up and down the parasol pole. To tilt the parasol sideways, pull down the handle on the main frame and tilt either side.



ASSEMBLY

STEP 9

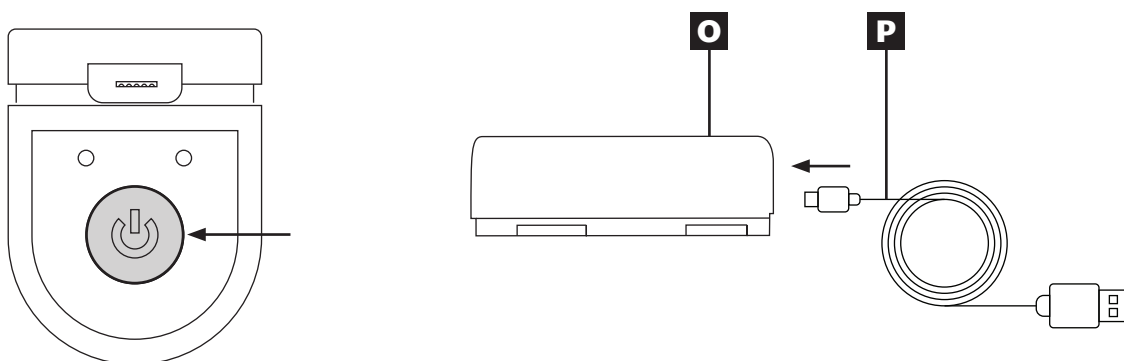
To remove the LED battery pack (O), simply press down on the lever, slide and lift the battery pack away. To reattach, line up the battery pack with the parasol housing and push until secure.



ASSEMBLY

STEP 10

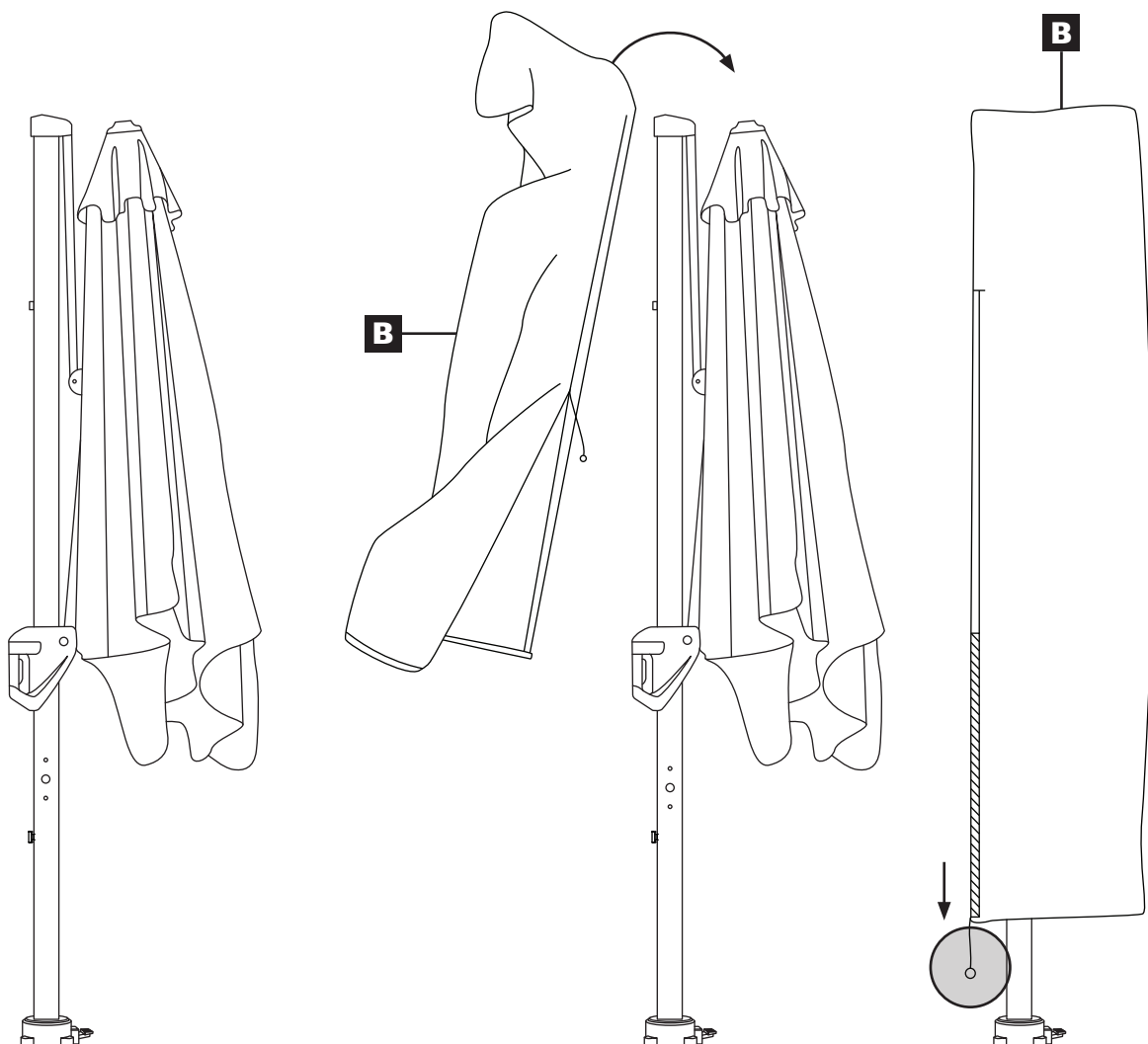
Once attached to the parasol, simply press the power button to turn on all LED lights and press the power button again to turn off. To recharge, remove the battery pack (O) and connect with the USB lead (P) to a power socket.



ASSEMBLY

STEP 11

To add the cover (B) to the parasol, firstly make sure that the parasol is fully closed. Assemble and insert the pole into the stiched tube at the edge of the open cover. With the zip fully open, hold the bottom corner of the pole in one hand and the other corner in the other hand. Then simply lift the cover over the parasol and pull down. Once the cover is attached, use the string attached to the zip to pull down and close.



CARE, MAINTENANCE & WARRANTY INFORMATION

PARASOL CARE

We hope you enjoy your Nova Galaxy Parasol. To get the best out of your parasol, follow our care instructions. When not in use, we recommend covering the parasol with a waterproof cover. If any dirt or debris falls on to the canopy, we advise cleaning it off as soon as possible with a warm, soapy water solution and a cloth. During the winter months, we recommend storing the parasol in a cool, dry place.

The parasol should not be left up when not in use or during windy conditions; wind damage is not covered under warranty.

1 YEAR LIMITED WARRANTY ON GARDEN PARASOLS

Garden parasols from Nova are covered by a 1 year limited warranty. This warranty protects you from manufacturing faults / defects. This warranty applies to residential domestic use within the UK only. It does not cover commercial use, mis-use, accidental damage or normal wear and tear. Damaged caused by wind or by over-cranking is not covered under warranty.

Warranty claims cannot be accepted without proof of purchase. Warranties are valid from the date of purchase, to the original purchaser only.

For warranty claims to be upheld, all warranty terms must have been adhered to. Warranty terms can be found at <https://warranty.novaoutdoorliving.co.uk>

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